



## **Doddiscombsleigh Parish Council** **NOTICE OF MEETING**

Notice is hereby given of the following Annual Council meeting to be held on Thursday, 6<sup>th</sup> May 2021 at 7.30pm online, following the Annual Parish Meeting of the Electors. Members of the public, who would like to attend the meeting, can join using the following link:

<https://us02web.zoom.us/j/81196825306?pwd=ejArbHZ4T3dxMEMzdE52MWdlVTJndz09>

Or dial by your location

0203 481 5240 or 0131 460 1196 or 0208 080 6591 or 0203 481 5237  
or 0203 901 7895 or 0208 080 6592 or 0330 088 5830 United Kingdom

Zoom meeting ID: 811 9682 5306 Password: 126 663

All members of the Council are hereby summoned to attend the meeting for the purpose of transacting the following business.

### **AGENDA**

#### **Annual Council Business**

- 1 Election of Chairman**
- 2 Declaration of Acceptance of Office**
- 3 Apologies for Absence**
- 4 Declarations of Interest / Requests for Dispensations**
- 5 County and District Councillors' Report**
- 6 Councillor Vacancy and Co-option**  
To consider any application received
- 7 To Appoint Councillors to Dedicated Responsibilities**
- 8 To Review of Governance Documents**  
Standing Orders, Code of Conduct, Financial Regulations and Statement of Internal Control
- 9 To Review the Council's Policies and Procedures**  
Website Advertising Policy, Complaints Procedure, Publication Scheme under the Freedom of Information Act, Privacy Policies, Website Accessibility Statement, Risk Register and Insurance Cover

**10 To Review the Memorandum of Understanding with Doddiscombsleigh Primary School Governing Body**

**11 To Review the Subscriptions to Other Bodies**

**12 To Decide about the Time and Place of Next Meetings until the Next Annual Meeting**

**13 To Approve the Annual Governance and Accountability Return 2020/21**

13.1 Internal Auditor's Report

13.2 Approval of Governance Statement

13.3 Approval of Statement of Accounts

13.4 Decision about Certifying the Parish Council as Exempt from External Audit

13.5 Agree dates for Exercise of Public Rights

**14 To Approve the Asset Register**

**15 To Approve the CIL Report for the 2020/21 Financial Year**

**Bimonthly Council Business**

**Open Forum**

For public views on items on this agenda. This will last for no more than 15 minutes.

**16 Ratification of Minutes of Previous Meeting**

Ordinary Council meeting of 11 March 2021

**17 Planning Matters**

17.1 To Note Planning Decisions

17.2 To Discuss Planning Applications

17.2.1 21/00716/VAR Coombe Park

Variation/removal of conditions 3, 5 & 6 on planning permission 19/01410/FUL (Replace shed with a treatment room/cabin to support physiotherapy/TMS therapy) relating to hours of operation and use

Resources: <https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/00716/VAR&MN=Y>

17.2.2 21/00501/HOU 2 Littlewell Park

Convert car port to garage and utility with accommodation above with dormer and first floor extension to main dwelling

Resources: <https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/00501/HOU&MN=Y>

17.2.3 21/00566/FUL Great Mistleigh Farm

Extension of existing ancillary accommodation to provide a self contained holiday/residential letting unit

Resources: <https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/00566/FUL&MN=Y>

17.2.4 21/00682/CLDE Herons Brook

Certificate of lawfulness for existing use of domestic garden curtilage including a building which provides residential storage

Resources: <https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/00682/CLDE&MN=Y>

17.3 To Discuss Planning Enforcement/Potential Planning Enforcement Issues

17.3.1 Straithead Barn

17.3.2 Other Issues

**18 To Receive Reports**

18.1 Parish Path Partnership and Footpath Update

18.2 Highways Update

18.3 Bus Shelter Project Update

**19 Finance**

19.1 Report and Bank Reconciliation

19.2 Approval of Expenditure

Zoom Pro monthly fee £14.39

Information Commissioner fee £35.00

DALC membership fee £70.04

Road cleaning £75.00

Payroll agent fee £75.60

Clerk's salary £750.61

Printer ink and envelopes £22.00

Replacement pads for defibrillator £147.60

Bus shelter repair £943.92

Insurance £267.43

**20 To Discuss a Response for the Government Consultation about Local Authority Remote Meetings**

**21 Clerk's Correspondence**

Recent urgent correspondence not covered above

**22 Chairman's Remarks**

Agnes Miller – Parish Clerk 30 April 2021