



## **Doddiscombsleigh Parish Council** **NOTICE OF MEETING**

Notice is hereby given of the following Annual Council meeting to be held on  
**Tuesday, 16<sup>th</sup> May 2023 at 7.30pm at Woodah Farm**  
following the Annual Parish Meeting of the Electors

All members of the Council are hereby summoned to attend the meeting for the purpose of transacting the following business.

### **AGENDA**

#### **Annual Council Business**

- 1 Election of Chairman**
- 2 Declaration of Acceptance of Office**
- 3 Apologies for Absence**
- 4 Declarations of Interest / Requests for Dispensations**  
Members are reminded of their responsibility to complete a Notice of Interests within 28 days of their election/co-option and are also invited to state whether they have an interest in any matter to be discussed during this meeting
- 5 County and District Councillors' Report**
- 6 Councillor Vacancy and Co-option**  
To consider any applications received
- 7 To Appoint Councillors to Dedicated Responsibilities**
- 8 To Review of Governance Documents**  
Standing Orders, Code of Conduct, Financial Regulations and Statement of Internal Control
- 9 To Review the Council's Policies and Procedures**  
Website Advertising Policy, Complaints Procedure, Publication Scheme under the Freedom of Information Act, Privacy Policies, Website Accessibility Statement and Risk Register
- 10 To Review the Memorandum of Understanding with Doddiscombsleigh Primary School Governing Body**

**11 To Review the Subscriptions to Other Bodies**

**12 To Decide about the Time and Place of Next Meetings until the Next Annual Meeting**

**Monthly Council Business**

**Open Forum**

For public views on items on this agenda. This will last for no more than 15 minutes.

**13 Ratification of Minutes of Previous Meeting**

Ordinary Council meeting of 25 April 2023

**14 Planning Matters**

14.1 To Note Planning Decisions

14.2 To Discuss a Planning Application

23/00519/FUL Land Adjacent Little Leigh Farm At Ngr 285086 855371

New dwelling

Resources: <https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRWX2HPZLG200>

14.3 To Receive an Update about the Joint Planning Meeting of the Parish Councils

14.4 To Discuss Other Planning Related Issues

**15 To Discuss the Improvement of the Triangle**

**16 To Discuss the Annual Maintenance Plan for Drain Clearing and a Possible Grant Application**

**17 To Discuss Possible Grant Applications to Improve Website Accessibility**

**18 To Discuss a Response to Devon County Council's Mobile Library Consultation**

Resources: <https://www.devon.gov.uk/haveyoursay/consultations/mobile-libraries-consultation/>

**19 To Receive Reports and Updates**

19.1 To Receive a Bus Shelter Project Update

19.2 To Receive an Update about the Condition of the Big Notice Board in the Bus Shelter

19.3 To Receive a Highways Update

19.4 To Receive a Parish Path Partnership and Footpath Update

19.5 To Receive an Update about the Defibrillator

**20 Finance**

20.1 To Receive a Finance Report

20.2 To Receive an Update about the Banking Arrangements

20.3 To Approve the CIL Report for 2022/23

20.4 To Approve Payments

Venue hire £10.00

HSBC fee £8.00

Bus shelter painting £768.00

**21 To Discuss Dog Fouling in the Village**

**22 Clerk's Correspondence**

Recent urgent correspondence not covered above

**23 Chairman's Remarks**

**24 PART B**

There is a Part B so the general public will be asked to leave to enable the Parish Council to discuss insurance quotes

Agnes Miller – Parish Clerk 10 May 2023