



Doddiscombsleigh Parish Council

Notice is hereby given of the following Annual Council Meeting and Annual Parish Meeting to be held on Thursday 9th May 2019 in the Village School starting at 7.30pm.

AGENDA

Annual Council Meeting

Annual Council Business

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Apologies for Absence
4. Declarations of Interests
Members are reminded of their responsibility to complete a Notice of Interests within 28 days of their election/co-option and are also invited to state whether they have an interest in any matter to be discussed during this meeting.
5. Councillor Vacancy and Co-option
To consider any applications received
6. Ratification of Minutes of the Annual Council Meeting held on 3rd May 2018 (circulated)
7. County & District Councillors' Reports
8. Appointment of Councillors dedicated responsibilities
9. Review of Governance Documents
Standing Orders, Code of Conduct, Financial Regulations and Statement of Internal Control
10. Review the following Policies and Procedures
Complaints Procedure, Website Advertisement Policy, Publication Scheme under the Freedom of Information Act and Data Audit Schedule and Document Retention
11. Review of the Memorandum of Understanding with Doddiscombsleigh Primary School Governing Body
12. Review of subscriptions to other bodies
13. Time and place of next meetings until the next Annual Meeting

Bimonthly Council Business

14. Open Forum
15. Ratification of Minutes of Previous Meetings (circulated)
Ordinary meeting of 14 March 2019 and extraordinary meeting of 25 April 2019

16. The District of Teignbridge (Harehill Plantation) Tree Preservation Order 2019
Reference: E2/40/03
Location: Whitemoor Farm, Doddiscombsleigh
Discussing a consultation response regarding the provisional tree preservation order.
 17. Update about the Twinning Sign and Visit
 18. Report of the Village Plan Working Group
 19. Finance
 - 19.1 Report – Bank account balance and balance of received grants
 - 19.2 Approval of Expenditure
 - DALC membership fee
 - Room hire for meetings
 - Extra keys for notice boards
 - Stationery and stamps
 - Antivirus program for computer
 - Replacement pads for defibrillator
 20. Clerk's Correspondence – Recent urgent correspondence not covered above
 21. Chairman's Remarks
 22. Date of Next Meeting – Thursday 11 July 2019
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Annual Parish Meeting of the Electors of Doddiscombsleigh

1. Apologies for Absence & Declarations of Interest
2. Ratification of Minutes of the Annual Meeting of the Electors held on 3rd May 2018 (circulated)
3. Chairman's Report for the year 2018/19
4. Reports for 2018/19
Neighbourhood Watch, Public Information, Information from DALC, Church, Parish Path Partnership, Highways and Footpaths, Emergency Planning, Finance, CIL, Planning, Affordable Housing, Defibrillator, School Playing Field, Events Co-ordinator.
5. Open Discussion for Parishioners
6. Chairman's Remarks
7. Close

Clerk to the Parish – Agnes Miller 2 May 2019